

## 2022 HomeSolution Helping Hand Sporting Club Grants Program – Ballarat

### **GRANT GUIDELINES:**

By applying, applicants agree to comply with these Guidelines and the Terms and Conditions detailed below.

- There are 5 grants of \$1000 each per successful Project
- Grant applications open on 31 January 2022 and close on 30 March 2022
- Successful grant applicants will be notified on 15 April 2022

### **Organisation eligibility**

Organisations are eligible if they meet each of these requirements:

- Are an incorporated not-for-profit organisation
- Has an ABN that reflects the organisation's incorporated not-for-profit status
- Has an Australian bank account corresponding to the ABN
- Operates a sporting club in Regional Victoria that is open to the local community

Organisations are not required to have deductible gift recipient (DGR) status to apply. Unincorporated entities, individuals, sole traders, government entities and educational institutions are ineligible for this Program.

### **Project Eligibility**

The Project must commence after 1 May 2022 and be completed by 1 December 2022.

The Grant funds must be spent by the successful sporting club or organisation in Ballarat (or close surrounding area) to purchase goods or services to improve the experience for volunteers, participants and families involved. Some ideas for eligible Projects would include using the Grant to purchase or spend towards:

- Sporting club uniforms and branded equipment
- New sporting equipment, supplies or materials
- Sports skills development, coaching/training and workshops
- Clubhouse enhancements
- Catering for a 'thank you' to your volunteering crew – e.g., put on a sausage sizzle
- Beautify your club with landscaping or a new slide for the playground

### **Project Ineligibility**

Any Projects submitted for consideration that involve any of the activities listed below don't qualify and won't be considered:

- Fundraising appeals or general donations
- High-risk events or activities
- Damaging or harmful to the environment
- Political, religious, gambling, weaponry or military pursuits
- Alcohol, drug or tobacco use
- Discrimination or exclusion of members of the community
- Projects implemented outside of Australia
- Projects undertaken for commercial gain or benefit
- Day to day operational expenses, such as rent and office supplies

## How to apply

Applications are accepted online only via <https://www.surveymonkey.com/r/L2K5YFS>. Applications close 30 March 2022 at 11.59pm AEST.

To be considered:

- Both the applicant and the Project must meet the Eligibility Criteria
- The application must be completed as per the instructions (incomplete applications won't be accepted)
- Only one application will be considered
- Any information which is not specifically requested that is included in an application won't be considered
- Applicants may be contacted if more information is required

## Successful applicants

- We will award five (5) grants of \$1000 each. Grants are awarded through one-off payments for the Project specified
- If successful in receiving a grant, organisations will need to incur all Project expenses between 1 May 2022 and 1 December 2022.
- Grant funds will be transferred by electronic funds transfer only into an account held by the successful organisation
- Funds are not transferable and can only be used for the purpose stated in the application

## Use of the Funds

Grant recipients will need to complete a Completion Report within one month of project completion, demonstrating that the Funds have been spent on the Project – including evidence that the Funds were used as set out in their application. We may ask recipients to provide original receipts of purchases made.

We reserve the right to ask recipients to return any unspent funds, in accordance with the Terms and Conditions.

## Key Dates & Contact Details

Grant applications open:	31 January 2022
Grant applications close:	30 March 2022
Successful grant applicants notified:	15 April 2022
Grant website:	<a href="https://www.metricon.com.au/homesolution-helping-hand">https://www.metricon.com.au/homesolution-helping-hand</a>
Grant application form:	<a href="https://www.surveymonkey.com/r/L2K5YFS">https://www.surveymonkey.com/r/L2K5YFS</a>
Grant email:	<a href="mailto:marketing@metricon.com.au">marketing@metricon.com.au</a>

## Media and promotional activity

We may ask grant recipients to share photos with us showing the impact the grant has had on your sporting club. Grant recipients may also be asked to take part in media activities or provide a quote for inclusion in a media release or other publication so we can share some of these stories for promotional purposes.

## **TERMS & CONDITIONS**

The following terms and conditions apply to our 2022 HomeSolution Helping Hand Sporting Club Grants Program (the “**Program**”). Capitalised terms have the following meanings:

**Applicant Organisation** means an organisation that has applied for a Grant.

**Application** means the online form that an Applicant Organisation must complete and submit in order to be considered for a Grant.

**HomeSolution by Metricon, our, us or we** mean Metricon Homes Pty Ltd (ABN 55 201 276 124).

**Eligibility Criteria** means any eligibility criteria for Applicant Organisations and/or a Project set out in the Guidelines.

**Grant** means the funds awarded to a successful Applicant Organisation under the Program.

**Guidelines** means the “2022 HomeSolution Helping Hand Sporting Club Grants Guidelines”.

Information on Program details, including Eligibility Criteria and the application, consideration and awarding process can be viewed at: <https://www.metricon.com.au/homesolution-helping-hand>

**Project** means a project or activity to benefit their sporting club which an Applicant Organisation applies.

**Recipient Organisation** means an Applicant Organisation that is successful in being awarded a Grant.

1. Only Applications from Australian, incorporated, not-for-profit organisations which meet the Eligibility Criteria, in compliance with the Guidelines and Terms and Conditions will be considered.
2. To be considered for a Grant, an Applicant Organisation must submit its Application in accordance with the submission instructions between 9.00am (AEST) 31 January 2022 and 11.59pm (AEST) 30 March 2022 via the online SurveyMonkey application form at: <https://www.surveymonkey.com/r/L2K5YFS>
3. Not every Application that meets the Eligibility Criteria will be awarded a Grant. Decisions as to which Applicant Organisations will receive a Grant is at our sole discretion and we won't enter into correspondence relating to the decision process or outcome.
4. An Applicant Organisation may only be awarded a maximum of one (1) Grant. The Grant is a one-off payment and is not an on-going funding source.
5. By providing information in an Application, Applicant Organisations consent to us using and disclosing that information for the purposes of conducting the Program, reviewing, processing and awarding the Grants and any other matter connected to or incidental to the Program. All Applications become our property upon submission.
6. We may consult with and/or engage third parties to review Applications and conduct due diligence.
7. We reserve the right, at any time, to verify the validity of Applications and to disqualify any Application that is not in accordance with the Guidelines and/or these Terms and Conditions.
8. Grant funds will be deposited only into a bank account held by the Recipient Organisation. Recipient Organisations should seek their own advice as to whether they have a GST liability arising in connection with the Grant. Any Grant includes any GST, if applicable.
9. The Grant must be used and applied solely for the purpose of the Project during the period 1 May 2022 to 1 December 2022.
10. A Recipient Organisation must, if requested in writing by us, promptly repay the Grant to HomeSolution by Metricon in part or in full as per our direction if.

- payment of the Grant (in full or in part) has been made in error, been overpaid and/or misused;
  - the Recipient Organisation and/or the Project no longer meets the Eligibility Criteria for any reason;
  - the Recipient Organisation's fails to comply with the Guidelines and/or these Terms and Conditions; or
  - the Project cannot be completed in the manner described in the Application.
11. We are not liable for any additional costs incurred by the Recipient Organisation or any other party associated with the Application, the Project and/or the receipt of a Grant. If the total Project costs exceed the forecast amount and/or the notified Grant amount, we are not responsible for or obliged to pay any additional amount.
12. We may request the Recipient Organisation to provide photos and/or quotes in relation to the Program and/or the Project. In relation to any such materials the Recipient Organisation provides to us, the Recipient Organisation:
- warrants that its provision to, and use by, HomeSolution by Metricon will not breach any intellectual property or other rights of any third party;
  - must obtain and provide a "Talent Release" or similar document, in the form required by us from time to time, signed by any persons appearing in any such photos; and
  - provides an unlimited, irrevocable, royalty free worldwide licence to us to use the materials for any internal and external marketing and promotional purposes.
13. We may promote the Program and report on the Project using information in the Application, additional information and media (including photos and quotes) obtained from the Recipient Organisation or otherwise available publicly, to its partners, customers, employees, HomeSolution by Metricon representatives and networks, and the community through internal and external communication channels, including but not limited to online, social media and in HomeSolution by Metricon outlets.
14. Subject to the rest of this clause, the Recipient Organisation may acknowledge the Program and our support in promotional and similar material however is not permitted to use the HomeSolution by Metricon logo or branding unless separate written permission has been obtained. Any proposed publicity (including social media posts, media releases or other promotion) regarding the Program or the Grant must be submitted to us for review and approval, which will require a minimum of 10 business days.
15. The Recipient Organisation must not do or say anything or cause anyone to do or say anything that may prejudice or be detrimental to or cause damage to the name and reputation of HomeSolution by Metricon.
16. Nothing in these Terms and Conditions limits, excludes or modifies or purports to limit, exclude or modify any applicable statutory consumer guarantees (including those provided under the Competition and Consumer Act 2010 (Cth)). Except for any liability that cannot by law be excluded, HomeSolution by Metricon (and its respective officers, employees and agents) exclude all liability (including for negligence) for any personal injury, loss or damage (including loss of opportunity) whether direct, indirect, special or consequential, resulting from or arising in any way out of the Program.
17. The Recipient Organisation agrees to indemnify (and keep indemnified) HomeSolution by Metricon (including its officers, employees and agents) against any loss or liability incurred by HomeSolution by Metricon (including any loss or damage to their property, or loss or expense

incurred by them in dealing with any claim against them) arising from any acts or omissions done by the Recipient Organisation, or its employees or agents in connection with the Program.

18. We reserve the right to suspend or terminate the Program at any time without notice. These Terms and Conditions and/or the Guidelines may be amended or withdrawn at our discretion.
19. We collect personal information in order to run this Program. Personal information provided by Applicant Organisations may be disclosed to a range of organisations and external industry experts to assist in assessing Applications. Without this information, HomeSolution by Metricon would be unable to conduct the Program. Personal information is handled in accordance with Metricon Homes Privacy Policy which outlines how to access and/or correct personal information or to make a privacy related complaint, found at: <https://www.metricon.com.au/privacy-policy>